

# STIRLING HIGH SCHOOL

# SCHOOL CALENDAR

## 2011-2012



STIRLING HIGH

Version 5 – 30th August 2011 (FINAL SIGN OFF)

S1 S2 S3 S4 S5/S6

Any changes made to the calendar will be updated on the school website

[www.stirlinghigh.co.uk](http://www.stirlinghigh.co.uk)

## FIRST TERM

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>Week 1</b>	<b>15Aug11</b>	<b>16Aug11</b>	<b>17Aug11</b>	<b>18Aug11</b>	<b>19Aug11</b>
15 <sup>th</sup> August 2011	STAFF DEVELOPMENT DAY	PUPILS RETURN			Last date for receipt of Stage 1 appeals at SQA??? See Lesley
<b>Week 2</b>	<b>22Aug11</b>	<b>23Aug11</b>	<b>24Aug11</b>	<b>25Aug11</b>	<b>26Aug11</b>
22 <sup>nd</sup> August 2011	S2 girls HPV Vacc (1)  3.40pm LMT Meeting	S2 ASSEMBLY  3.40pm STAFF HOUSE MEETING	S3 ASSEMBLY  S1 & S3 Photographs  Edinburgh Book Festival	S4 ASSEMBLY	S5/S6 ASSEMBLY
<b>Week 3</b>	<b>29Aug11</b>	<b>30Aug11</b>	<b>31Aug11</b>	<b>01Sep11</b>	<b>02Sep11</b>
29 <sup>th</sup> August 2011	S1 ASSEMBLY  3.40pm PTs (Curr) Meeting	9.30am WHOLE SCHOOL PHOTOGRAPH		School Golf Championships	
<b>Week 4</b>	<b>5Sep11</b>	<b>6Sep11</b>	<b>7Sep11</b>	<b>8Sep11</b>	<b>9Sep11</b>
5 <sup>th</sup> September 2011	LOCAL HOLIDAY	Buddy Training in LRC P3 – P6 (40 senior pupils)  3.40pm PTs (All) Meeting	Auschwitz Trip  3.30pm SLG Meeting  Eilidh Brown Charity Night (rehearsals ) 6.00 -9.30pm	Eilidh Brown Charity Night Show 6.00 -9.30pm	Duke of Edinburgh Expedition (30 pupils)
<b>Week 5</b>	<b>12Sep11</b>	<b>13Sep11</b>	<b>14Sep11</b>	<b>15Sep11</b>	<b>16Sep11</b>
12 <sup>th</sup> September 2011	S4 Interim Reports begin in Subjects  S1 Fire Service Talks P2 & P3 ( PSE lesson delivered in English in class sets over 3 weeks . 1 Class – 1 Lesson)  3.40pm LMT Meeting	3.40pm WHOLE STAFF MEETING		Travel & Tourism Folio work (P4+5)	Lasts date for receipt of Stage 2 appeals at SQA???? TBC See Lesley

Week 6	19Sep11	20Sep11	21Sep11	22Sep11	23Sep11
19 <sup>th</sup> September 2011	<p>Any proposed changes to Calendar to be handed into PS in advance of SNC meeting next week.</p> <p>S5/S6 teachers discuss targets for Interim report with pupils</p> <p>S1 Fire Service Talks P2 &amp; P3 ( PSE lesson delivered in English in class sets over 3 weeks . 1 Class – 1 Lesson)</p> <p>3.40pm PTs (Curr) Meeting</p> <p>S6 Gap Talk (Assembly) will take place this week exact date to be confirmed</p>	<p>Young Enterprise Master Class (PM)</p>		<p>S4 Interim Reports Deadline for Subjects</p>	<p>PTs QA S4 Interim Reports</p>
Week 7	26Sep11	27Sep11	28Sep11	29Sep11	30Sep11
26 <sup>th</sup> September 2011	<p>PTs QA S4 Interim Reports</p> <p>S2 girls HPV Vacc (2)</p> <p>S1 IEP Target Reviews (Spreadsheet)</p> <p>S1 Fire Service Talks P2 &amp; P3 ( PSE lesson delivered in English in class sets over 3 weeks . 1 Class – 1 Lesson)</p> <p>S5/S6 Interim Reports Begin in subjects</p> <p>SNC Meeting (this week time tbc)</p> <p>3.40pm PTs (All) Meeting</p>	<p>S4 Interim Reports – Office begin printing</p> <p>P7 Parents Information Evening 6.30pm-8.30pm</p>	<p>S4 Appointment Requests PLUS Interim Reports in School bag mail and text</p> <p>Primary 5 Rugby Festival (provisional morning)</p>		<p>ACE Prize Draw S1-S6</p>

Week 8	3Oct11	4Oct11	5Oct11	6Oct11	7Oct11
3 <sup>rd</sup> October 2011	<p>3.40pm LMT Meeting</p> <p>TLC Leaders – Wallace High 1pm – 6pm</p>	<p>S4 Appointment – Office begin processing requests for appointments</p>	<p>3.30PM SLG Meeting</p>	<p>S4 Appointment Schedules (post to parents?)</p> <p>S1 IEP Target review deadline (Spreadsheet)</p>	<p>Deadline for S5/S6 Interim reports in subjects</p> <p>DEADLINE FOR MEDICINE /VET OXFORD/CAMBRIDGE UCAS APPLICATIONS 15<sup>TH</sup> OCTOBER 2010</p> <p>LAST DAY OF TERM</p>

## SECOND TERM

Week 9	17Oct11	18Oct11	19Oct11	20Oct11	21Oct11
17 <sup>th</sup> October 2011	<p>TERM BEGINS S3 Class Teachers can begin to Targets with pupils which will be included with the Interim Reports</p> <p>S1/2 Interim Reports begin in subjects</p> <p>PTs QA S5/S6 Interim Reports</p> <p>3.40pm PTs (Curr) Meeting</p> <p>S1 Settling in Interviews with Form Tutors begin</p>	<p>PTs QA S5/S6 Interim Reports</p> <p>S4 Parents' Evening 4.30 -7.00pm</p>	<p>Office begin printing S5/S6 Interim reports</p> <p>TLC Leaders Meeting 4 – 5.45pm McLaren High</p>	<p>Samye Ling Visit (provisional)</p>	<p>S5/S6 Interim reports via school bag mail plus text</p>
Week 10	24Oct11	25Oct11	26Oct11	27Oct11	28Oct11
24 <sup>th</sup> October 2011	<p>S1 ASSEMBLY</p> <p>3.40pm PTs (All) Meeting</p>	<p>S2 ASSEMBLY</p> <p>Adv Higher Modern Studies Field Trip to Barlinnie Prison</p> <p>3.40pm WHOLE STAFF HOUSE MEETING</p>	<p>S3 ASSEMBLY</p>	<p>S4 ASSEMBLY</p> <p>Deadline for S1/2 Interim reports in subjects</p>	<p>S5/S6 ASSEMBLY</p> <p>PTs QA S1/2 Interim Reports</p>
Week 11	31Oct11	1Nov11	2Nov11	3Nov11	4Nov11
31 <sup>st</sup> October 2011	<p>S3 Interim Reports begin in Subjects S3 Class Teachers to agree Targets with pupils</p> <p>PTs QA S1/2 Interim Reports</p> <p>Primary 5 Athletics Festival (using Games Hall morning)</p>	<p>Office print S1/2 Interim Reports</p>	<p>S1 Appointment Request Forms distributed. Limit appointment to 8.</p> <p>S1/2 Interim Reports in school bag mail</p> <p>Secondary Music Days (S1-S6)</p>	<p>Secondary Music Days (S1-S6)</p>	<p>Primary 6 Hockey Festival (astro – morning)</p> <p>All entries to be at SQA</p> <p>ACE Prize Draw S1-S6</p>

	3.40pm LMT Meeting		3.30pm SLG Meeting		
Week 12	7Nov11	8Nov11	9Nov11	10Nov11	11Nov11
7 <sup>th</sup> November 2011	STAFF DEVELOPMENT DAY	STAFF DEVELOPMENT DAY  TLC Meeting All Staff		Pupil Council Meeting Period 2 Conference Room  S5/S6 Coca Cola Visit (morning) Bus Ed - 30	S3 Interim Reports ends in subjects  Deadline for S1 Appointment request forms  2pm REMEMBRANCE DAY SERVICE
Week 13	14Nov11	15Nov11	16Nov11	17Nov11	18Nov11
14 <sup>th</sup> November 2011	Office process S1 appointment request forms  PT to QA S3 Interim Reports  Text to S1 Parents saying that S1 Parents Evening appointments will be issued on Thursday  3.40pm PTs (Curr) Meeting	PT to QA S3 Interim Reports	Office to print S3 Interim Reports  S1 Appointments Issued (reminder by text)	S5/6 Appointment Request Forms distributed	S3 Interim reports Distributed via school bag mail plus text  S3 Business Education Field Trip (Prov)
Week 14	21Nov11	22Nov11	23Nov11	24Nov11	25Nov11
21 <sup>st</sup> November 2011	3.40pm PTs (All) Meeting  Review and Set new IEP Targets (spreadsheet)	S1 Parents' Evening 4.30 – 7.00pm	Hockey Taster Event (P6)	Group Photographs (provisional)  Modern Studies Mini Trials (AH Pupils)	Deadline for S5/S6 appointment requests

Week 15	28Nov11	29Nov11	30Nov11	1Dec11	2Dec11
28 <sup>th</sup> November 2011	<b>S1 ASSEMBLY</b>  <b>S5/6 Appointment – Office begin processing</b>  3.40pm LMT Meeting	<b>S2 ASSEMBLY</b>	<b>S3 ASSEMBLY</b>  3.30pm SLG Meeting	<b>S4 ASSEMBLY</b>  SHS Swimming Gala <b>S5/6 Appointments Issued</b>	<b>S5/S6 ASSEMBLY</b>  <b>Cut Off for S5-6 Dance</b>  ACE Prize draw S1-S6
Week 16	5Dec11	6Dec11	7Dec11	8Dec11	9Dec11
5 <sup>th</sup> December 2011	Any proposed changes to Calendar to be handed into PS in advance of SNC meeting next week.  3.40pm PTs (Curr) Meeting	<b>S5/6 Parents' Evening 4.30 – 7.00p.m.</b>	<b>S4 PRELIMS</b>  Student Focus Group Music (PM only)  TLC Leaders 4-5.45pm Stirling High School	<b>S4 PRELIMS</b>	<b>S4 PRELIMS</b>  IEP Target deadline (spreadsheet)  Pupil Council Meeting Period 3 Conference Room
Week 17	12Dec11	13Dec11	14Dec11	15Dec11	16Dec11
12 <sup>th</sup> December 2011	<b>S4 PRELIMS</b>  <b>S1 Panto Trip</b> – poss this week, date to be confirmed  SNC Meeting (this week time tbc)  3.40pm PTs (All) Meeting	<b>S4 PRELIMS</b>  TLC Meeting 3.45 – 5pm All Staff	<b>S4 PRELIMS</b>  <b>Hand out S2 Parents Evening appointment request forms to S2</b>  <b>S3 SHARE Training</b>  Rugby Morning (P4)  SENIOR DANCE in Albert Halls	<b>S4 PRELIMS</b>  <b>S3 SHARE Training</b>	<b>S4 PRELIMS</b>  <b>S1 Numbers Day (PROV)</b>  <b>S3 SHARE Training</b>
Week 18	19Dec11	20Dec11	21Dec11	22Dec11	23Dec11
19 <sup>th</sup> December 2011	<b>S4 PRELIMS</b>  <b>S4 Reports begin in subjects</b>  Christmas Concert to be held in School Assembly Hall (venue to be confirmed)	<b>S4 PRELIMS</b>  S1-S2 Christmas Dance	S3-S4 Christmas Dance  <b>S1 STARS ASSEMBLY –P6</b>	<b>Deadline for S2 Appointments request forms</b>  <b>S2 STARS ASSEMBLY – Form period</b>	LAST DAY OF TERM  Christmas Service

	<b>ACE Prize draw S1-S6</b> <b>3.40pm LMT Meeting</b>				
--	--	--	--	--	--

## THIRD TERM

Week 19	9Jan12	10Jan12	11Jan12	12Jan12	13Jan12
9 <sup>th</sup> January 2012	<p>Term Begins</p> <p>S4 WORK EXPERIENCE Week 1 (approx ½ Year Group)</p> <p>Office begin processing S2 appointment requests</p>	<p>S4 WORK EXPERIENCE Week 1 (approx ½ Year Group)</p>	<p>Issue S2 Parents' Evening appointments</p> <p>S4 WORK EXPERIENCE Week 1 (approx ½ Year Group)</p>	<p>S4 WORK EXPERIENCE Week 1 (approx ½ Year Group)</p>	<p>S4 WORK EXPERIENCE Week 1 (approx ½ Year Group)</p>
Week 20	16Jan12	17Jan12	18Jan12	19Jan12	20Jan12
16 <sup>th</sup> January 2012	<p>S1 ASSEMBLY</p> <p>S4 WORK EXPERIENCE Week 2 (approx ½ Year Group)</p> <p>3.40pm PTs (Curr) Meeting</p>	<p>S2 ASSEMBLY</p> <p>S4 WORK EXPERIENCE Week 2 (approx ½ Year Group)</p> <p>S2 Parents' Evening 4.30-7.00pm</p>	<p>S3 ASSEMBLY</p> <p>S4 WORK EXPERIENCE Week 2 (approx ½ Year Group)</p> <p>3.30pm SLG Meeting</p>	<p>S4 Assembly moved to Monday 23Jan11</p> <p>S4 WORK EXPERIENCE Week 2 (approx ½ Year Group)</p>	<p>S5/S6 ASSEMBLY</p> <p>S4 WORK EXPERIENCE Week 2 (approx ½ Year Group)</p> <p>S3 Parents' Evening appointment request forms issued.</p> <p>DEADLINE DATE UCAS APPLICATION 15<sup>TH</sup> JANUARY 2011</p> <p>S4 Reports Deadline for subjects</p>
Week 21	23Jan12	24Jan12	25Jan12	26Jan12	27Jan12
23 <sup>rd</sup> January 2012	<p>S4 ASSEMBLY P1 – PSE S4 Fire Service Talks Assembly – “Joyriding”</p> <p>S2 Reports begin in Subjects PTs QA S4 Reports</p> <p>3.40pm PTs (All) Meeting</p>	<p>PTs QA S4 Reports</p> <p>Pupil Council Meeting Period 4 Conference Room</p> <p>3.40 pm WHOLE STAFF HOUSE MEETING being replaced by TLC Meeting 3.45 – 5.00pm All Staff</p>	<p>S4 Reports begin printing in office</p> <p>S4 Course Choice Information Evening 7.00pm-8.30pm</p>	<p>Schools Cross Country Championships</p>	<p>S3 Deadline for Parents' Even appointment request forms to the office</p> <p>S4 Reports to Form tutors</p>

	Young Enterprise Achievers (PM)				
<b>Week 22</b>	<b>30Jan12</b>	<b>31Jan12</b>	<b>1Feb12</b>	<b>2Feb12</b>	<b>3Feb12</b>
<b>30<sup>th</sup> January 2012</b>	<b>S5/S6 PRELIMS</b> S3 Appointments – office begin processing S4 Interviews with Form tutors begin Pupil Evaluation of S4 Reports S4 Safe Drive Stay Alive (MacRobert Centre) this week – date to be confirmed <b>3.40pm LMT Meeting</b>	<b>S5/S6 PRELIMS</b> Pupil Evaluation of S4 Reports	<b>S5/S6 PRELIMS</b> S4 Reports posted this week (via school bag mail plus text)	<b>S5/S6 PRELIMS</b> S3 Appointments issued to pupils Travel & Tourism Folio work (AM)	<b>S5/S6 PRELIMS</b> All entries for SQA candidates to be at correct level (as far as possible)
<b>Week 23</b>	<b>6Feb12</b>	<b>7Feb12</b>	<b>8Feb12</b>	<b>9Feb12</b>	<b>10Feb12</b>
<b>6<sup>th</sup> February 2012</b>	<b>S5/S6 PRELIMS</b> S4to new S5 Course Choice begins 3.40pm PTs (Curr) Meeting	<b>S5/S6 PRELIMS</b> S3 Parents' Evening 4.30 – 7.00p.m.	<b>S5/S6 PRELIMS</b> S4 SHARE Training	<b>S5/S6 PRELIMS</b> Stirling Schools Cross Country Championships S4 SHARE Training	<b>S5/S6 PRELIMS</b> S2 Reports Deadline for subjects S4 SHARE Training
<b>Week 24</b>	<b>13Feb12</b>	<b>14Feb12</b>	<b>15Feb12</b>	<b>16Feb12</b>	<b>17Feb12</b>
<b>13<sup>th</sup> February 2012</b>	LOCAL HOLIDAY	LOCAL HOLIDAY	LOCAL HOLIDAY	STAFF DEVELOPMENT DAY  TLC Meeting All Staff	STAFF DEVELOPMENT DAY  TLC Leaders 1 – 3pm at St Modans

Week 25	20Feb12	21Feb12	22Feb12	23Feb12	24Feb12
20 <sup>th</sup> February 2012	<b>PTs QA S2 Reports</b>  3.40pm PTs (All) Meeting	<b>PTs QA S2 Reports</b>  Young Enterprise Exam	<b>S2 Reports begin printing in Office</b>  Swimming Gala (AM)  3.30PM SLG Meeting	SHS Swimming Gala (provisional)  ACE S1 –S4 Prize Draw	<b>S2 Reports to form tutors</b>  <b>S4 to new S5 Course Choice Ends</b>
Week 26	27Feb12	28Feb12	29Feb12	1Mar12	2Mar12
27 <sup>th</sup> February 2012	<b>S5/6 Reports begin in subject areas</b>  <b>Pupil Evaluation of S2 Reports</b>  <b>S2 girls HPV Vacc (3)</b>  <b>S2 Interviews with Form Tutors begin</b> 3.40pm LMT Meeting Young Enterprise Annual Event. <b>Herriot Watt Multilingual Debate S5-6</b>	<b>S4 Raising Attainment Day</b>  <b>Pupil Evaluation of S2 Reports</b>  <b>S2 Course Choice Information Evening 7.00pm-8.30pm</b>	<b>S2 to new S3 Course Choice begins</b>  <b>S2 Reports posted (or school bag mail plus text)</b>		
Week 27	5Mar12	6Mar12	7Mar12	8Mar12	9Mar12
5 <sup>th</sup> March 2012	Review and Set new IEP Targets (spreadsheet)  Pupil Council Meeting Period 3 - Conf Room  3.40pm PTs (Curr) Meeting	3.40pm WHOLE STAFF MEETING replaced by TLC Meeting 3.45 -5.00pm All Staff		Forth Valley Cross Country Championships  <b>Higher Bio Field Trip “pupils attend one out of three trips”</b>	<b>S5/S6 Report deadline for subjects</b>  <b>S2 to new S3 Course Choice ends</b> ACE Prize draw S1-S6 ACE - Cut Off for <b>S1 Laserzone &amp; S3 Karting</b>
Week 28	12Mar12	13Mar12	14Mar12	15Mar12	16Mar12
12 <sup>th</sup> March 2012	<b>S1 ASSEMBLY</b>  <b>PTs QA S5/S6 Reports</b>  3.40pm PTs (All) Meeting	<b>S2 ASSEMBLY</b>  <b>PTs QA S5/S6 Reports</b>	<b>S3 ASSEMBLY</b>  Pi Day Maths  <b>S5/S6 Reports office begin</b>	<b>S4 ASSEMBLY</b>  <b>Higher Bio Field Trip “pupils attend one out of three trips”</b>	<b>S5/S6 ASSEMBLY</b>  <b>S5/6 Reports to form tutors</b>

Week 29	19Mar12	20Mar12	21Mar12	22Mar12	23Mar12
19 <sup>th</sup> March 2012	<p>Pupil Evaluation of S5/6 Reports</p> <p>S5 to new S6 Course Choice Begins</p> <p>S5/6 Interview with Form Tutors begin.</p> <p>3.40pm LMT Meeting</p>	<p>Pupil Evaluation of S5/6 Reports</p> <p>Trash Fashion Dress rehearsals (1pm)</p>	<p>processing</p> <p>ACE – S1 Laser Zone Trip (Top 16)</p> <p>S5/6 Reports school bag mail plus text</p> <p>Trash Fashion Show 7pm.</p>	<p>Higher Bio Field Trip “pupils attend one out of three trips”</p>	<p>ACE – Cut off for S5/6 Paintball</p> <p>ACE - Cut Off for S2 Laserzone &amp; S4 Karting</p> <p>ACE – S5/6 Paintball (top 16)</p> <p>S5 in to S6 Course Choice Ends</p> <p>IEP Target deadline (spreadsheet)</p>
Week 30	26Mar12	27Mar12	28Mar12	29Mar12	30Mar12
26 <sup>th</sup> March 2012	<p>3.40pm PTs (Curr) Meeting</p>	<p>SNC Meeting</p> <p>Spring Concert - Rehearsals during the day and Concert in the evening.</p>	<p>SPORTS FESTIVAL S1 &amp; S2 Morning S3 Afternoon</p> <p>ACE - S3 Xtreme Karting Top 16</p> <p>3.30pm SLG Meeting</p>	<p>Any changes to SQA entries after this date will incur a late entry charge.</p>	<p>LAST DAY OF TERM</p> <p>ACE - Cut off for S4/S5/S6 Alton Towers Trip</p> <p>ACE – S2 Laser Zone</p> <p>ACE – S4 Xtreme Karting</p> <p>ACE – Cut Off for Activity Days</p> <p>ACE – S1-S6 Prize Draw S5 Course Choice ends</p> <p>Valencia Trip (Easter Holidays)</p> <p>Egypt Trip leaving today - 30th March during the</p>

					<b>day. Returning 6<sup>th</sup> April 12</b>
--	--	--	--	--	---

## FOURTH TERM

Week 31	16Apr12	17Apr12	18Apr12	19Apr12	20Apr12
16 <sup>th</sup> April 2012	3.40pm PTs (All) Meeting  Young Enterprise YES Interviews	3.40pm WHOLE STAFF HOUSE MEETING replaced by TLC Meeting 3.45 – 5.00pm All Staff	Pupil Council Meeting Period 4 Conference Room		
Week 32	23Apr12	24Apr12	25Apr12	26Apr12	27Apr12
23 <sup>rd</sup> April 2012	<b>S1 ASSEMBLY</b>  3.40pm LMT Meeting	<b>S2 ASSEMBLY</b>  <b>S3 Reports begin in subjects</b>  <b>S4/S6 PRIZEGIVING</b> (Evening) (Music & Prizegiving rehearsals during the day)	<b>S3 ASSEMBLY</b>  SQA Exams Begin (art)  FES FM to set up Hall for exams.  Young Enterprise YES Finals (PM)	<b>S4 ASSEMBLY</b>  SQA – English Exam	<b>S5/S6 ASSEMBLY</b>
Week 33	30Apr12	1May12	2May12	3May12	4May12
30 <sup>th</sup> April 2012	School Calendar negotiations begin  <b>S1 Reports begin in subjects ***</b>  3.40pm PTs (Curr) Meeting	Islamic Centre (PM)	3.30PM SLG Meeting   History Battlefields Trip  TLC Leaders 4 – 5.45pm at Dunblane HS	History Battlefields Trip	<b>S3 Reports deadline in subjects</b>   History Battlefields Trip
Week 34	7May12	8May12	9May12	10May12	11May12
7 <sup>h</sup> May 2012	PUBLIC HOLIDAY MAY BANK HOLIDAY	<b>PTs QA S3 Reports</b>  <b>S1 ENTERPRISE DAY</b> (provisional)  Islamic Centre (PM) 3.40pm PTs (All) Meeting	<b>PTs QA S3 Reports</b>	<b>S3 reports begin printing in office</b>  Pupil Council Meeting Period 6 Conference Room	Primary 7 Transition Festival – Morning  <b>S3 Reports posted to Form Tutors</b> PT Transition Sports Festival (provisional)

Week 35	14May12	15May12	16May12	17May12	18May12
14 <sup>th</sup> May 2012	<p>Pupil Evaluation of S3 Reports</p> <p>S2 SHARE Training</p> <p>S3 Interview with Form Tutor begins</p> <p>3.40pm LMT Meeting</p>	<p>Pupil Evaluation of S3 Reports</p> <p>S2 SHARE Training</p> <p>Islamic Centre (PM)</p> <p>TLC Meeting All Staff 3.45-5.00pm</p>	<p>S3 Reports posted (or school bag mail plus text)</p> <p>S2 SHARE Training</p>	<p>Biology SG Field Trip (Prov)</p>	
Week 36	21May12	22May12	23May12	24May12	25May12
21 <sup>st</sup> May 2012	<p>3.40pm PTs (Curr) Meeting</p>	<p>Islamic Centre (PM)</p> <p>WHOLE STAFF MEETING 3.40 – 4.40p.m.</p>		<p>Biology SG Field Trip (Back up date)</p>	<p>S1 Reports deadline for subjects</p> <p>ACE – S1-S3 Prize Draw</p>
Week 37	28May12	29May12	30May12	31May12	1Jun12
28 <sup>th</sup> May 2012	<p>SPORTS DAY (Heats – All Day Event)</p> <p>Review and Set new IEP Targets (spreadsheet)</p> <p>PTs QA S1 Reports Deadlines must be met before timetable moves forward</p> <p>3.40pm PTs (All) Meeting</p>	<p>S3 CAREERS DAY – Morning</p> <p>SPORTS FINALS – Afternoon</p> <p>PTs QA S1 Reports</p> <p>SHS SPORTS DAY (Provisional – Weather dependant)</p>	<p>S2 Health &amp; Wellbeing Day All Day Event</p> <p>S1 Reports begin processing in office</p> <p>SHS SPORTS DAY (Backup Day re weather conditions)</p>	<p>Activity Day</p> <p>French Trip</p> <p>History Trip (London)</p>	<p>Activity Day</p> <p>French Trip</p> <p>History Trip (London)</p> <p>S1 Reports to Form Tutors</p> <p>SQA Exams finish</p>
Week 38	4Jun12	5Jun12	6Jun12	7Jun12	8Jun12
4 <sup>th</sup> June 2012	<p>New Timetable begins</p> <p>Pupil evaluation of S1 reports</p> <p>S1 Interviews with Form Tutors begin</p> <p>ACE – Beach Party Tickets on sale</p> <p>3.40pm LMT Meeting</p>	<p>Pupil evaluation of S1 reports</p> <p>TLC Meeting All Staff 3.45-5.00pm</p>	<p>3.30PM SLG Meeting</p> <p>S1 reports via school bag mail plus text</p>		<p>ACE – ALTON TOWERS TRIP (Seniors) – (Prov)</p> <p>Official SQA Exams end (tbc)</p>

<b>Week 39</b>	<b>11Jun12</b>	<b>12Jun12</b>	<b>13Jun12</b>	<b>14Jun12</b>	<b>15Jun12</b>
<b>11<sup>th</sup> June 2012</b>	3.40pm PTs (Curr) Meeting  Maths visit to Stirling Uni with 12 new S5 pupils sometime this week	SNC Meeting  <b>S1 S2 &amp; S3 JUNIOR PRIZEGIVING</b>	PRIMARY INDUCTION DAY 1  (One day will be an "Enterprise/Disaster Day")	PRIMARY INDUCTION DAY 2  (One day will be an "Enterprise/Disaster Day")	PRIMARY INDUCTION DAY 3  School Magazine Awards  (One day will be an "Enterprise/Disaster Day") IEP Target deadline (spreadsheet)
<b>Week 40</b>	<b>18Jun12</b>	<b>19Jun12</b>	<b>20Jun12</b>	<b>21Jun12</b>	<b>22Jun12</b>
<b>18<sup>th</sup> June 2012</b>	School Show Rehearsals and Set Up (provisional)	  <b>SCHOOL SHOW (Provisional)</b>	<b>S2 STARS ASSEMBLY – Tutor Group Time</b>  <b>S1 STARS ASSEMBLY - P6</b>  <b>SCHOOL SHOW (Provisional)</b>	ACE - BEACH PARTY 1.00PM – 3.30PM	Term Ends

- ❑ **STAFF MEETINGS** – 4 (1hour) meetings on the Calendar
- ❑ **ADDITIONAL STAFF MEETINGS** will be arranged with as much advance notice as possible but with at least 5 working days minimum notice.
- ❑ **ALL STAFF HOUSE MEETINGS** will be calendared a term in advance (one per term).
- ❑ **L.M.T. MEETINGS – in rotation with PT Curr and Full PT Groups** - 1 meeting every two or three weeks
- ❑ **TWILIGHT STAFF DEVELOPMENT** - opportunities for volunteers will be arranged as and when needs are identified (minimum 5 working days notice)
- ❑ **YEAR GROUP PARENTS’ EVENINGS** – 4.30 – 7.00p.m. on the Calendar
- ❑ **B.O.S./PARENTS’ INFORMATION EVENINGS** – 7.00 – 8.30p.m., on the Calendar.
- ❑ **PRIMARY 7 OPEN EVENING** – 6.30 – 8.30p.m. – on the Calendar
- ❑ **WHOLE SCHOOL WORKING GROUPS** – Chairperson to agree Working Group arrangements at the first meeting of the group in the new session.
- ❑ **SUBJECT GROUP MEETINGS** – To be arranged on a regular basis at the discretion of the group subject specialists. Meetings to be organised as set out in the “Meetings of Subject Staff – Guidelines” paper
- ❑ **CURRICULUM GROUP MEETINGS** – can be arranged within the pupil day, if the timetable allows and provided staff are not required to cover absence. P.Ts have the opportunity to organise curriculum group meetings on a fortnightly basis, providing they have given as much advance notice as possible, but at least 5 working days notice. (Curriculum Group Meetings will not be called in the weeks where there are Parents Evening Meetings. Principal Teachers should also avoid, **where possible**, calling subject meetings in weeks where there are staff/house meetings). Meetings to be organised as set out in the “Meetings of Curriculum Groups – Guidelines” paper.
- ❑ **INTERVIEWS WITH FORM TUTORS** – It is anticipated that each interview may take approximately 10 minutes (to be reviewed on an ongoing basis). Cover will be provided if necessary. Form tutors should negotiate cover arrangements with their PT and J Anderson.
- ❑ Extract from LNCT Agreement Number 25, Reduced Class Contact Time / **35 hour working week** :
  - “Until such time as SNCT determines that the criteria in Annexe C of *A Teaching Profession for the 21<sup>st</sup> Century* have been met, all teachers will have 3 division of time within the overall 35 hour working week as follows
    - Maximum class contact time of 22.5 hours in any week with no aggregation of hours over a longer period of time
    - Personal preparation and correct time equal to 1/3 of class contact time, or 7.5 hours per week for a full time teacher
    - Remaining time, 5 hours per week, to be allocated in line with the school’s priorities for collegiate activity as set out in the school calendar.”

*“The individual and collective work of teachers should be capable of being undertaken within the 35 hour week”*

**Signatures** \_\_\_\_\_ **Management Rep.** **Date:** \_\_\_\_\_

\_\_\_\_\_ **Staff Rep.**

**Date:** \_\_\_\_\_